



Blenheim and District Minor Hockey Association

P.O. Box 151, Blenheim, Ontario N0P 1A0

Problem Resolution Process

For Parents Only:

If a parent has a concern with the member of the Coaching Staff or a Player, the following steps MUST be taken:

- Step 1: Take a mandatory cool down period of 24 hours. If you still think you have a concern, go to step 2. If not, the process stops.
- Step 2: At this step, the concern must be submitted ONLY to the Head Coach in WRITING. Between two adults, most problems can be resolved. If not, go to step 3.
- Step 3: The concern must be submitted to the Convener in your age group in WRITING. Between two adults, most problems can be resolved. If not, go to step 4.
- Step 4: When a written concern has been submitted to the Convener about a player(s), the player(s) will be suspended until the matter has been dealt with by the Disciplinary Committee. When a written concern has been submitted to the Convener about a coach(s), the coach(s) will be suspended, if necessary, until the matter has been dealt with by the Disciplinary Committee.

Forms are available from Fran Cammaert and must be filled out and signed. The Discipline Committee (President, Convener, League Representative and Member of the Coach's Committee) will hear the case and decide if suspension or other disciplinary action is needed. You must be prepared to attend the Discipline meeting.

For Head Coaches Only:

If a Head Coach has a problem with a Parent, the following steps MUST be taken:

- Step 1: Take a mandatory cool down period of 24 hours. If you still think you have a concern, go to step 2. If not, the process stops.
- Step 2: At this step, the concern must be submitted ONLY to the Parent in WRITING. Between two adults most concerns can be resolved. If not, go to step 3.
- Step 3: The concern must be submitted to the Convener in your age group in WRITING. Between two adults, most concerns can be resolved. If not, go to step 4.
- Step 4: If the Convener cannot resolve the discipline issue, the matter must be submitted to the Executive in WRITING.

Forms are available from Fran Cammaert and must be filled out and signed. The Discipline Committee (President, Convener, Secretary and Member of the Coach's Committee) will hear the case and decide if suspension or other disciplinary action is needed.

If a Coach has a disciplinary problem with a Player during a game or practice, the following steps SHOULD be taken.

- Step 1: Sit the player on the bench and briefly explain the discipline issue to the Player and return the Player to the game or practice after a time out period that is determined by the Coach. Discuss with the Player's Parent(s), after the game or practice, the problem and the action required.
- Step 2: If the behaviour continues, send the Player to the dressing room. Discuss with the Parent(s) and the Player, after the game or practice, the problem and the corrective measures that need to be taken.
- Step 3: If the behaviour persists, the concern must be submitted to the Convener in your age group in WRITING. The Convener will speak to the Coach, the Player and the Parent(s) to attempt to resolve the issue. Verbal advice from the Convener does not need to be submitted in writing.
- Step 4: If the Convener cannot resolve the discipline issue, the matter must be submitted to the Executive in WRITING.

Forms are available from Fran Cammaert and must be filled out and signed. The Discipline Committee will hear the case and decide if suspensions are needed. If the Discipline Committee recommends a suspension of more than three (3) games, the Board must approve the decision of the Discipline Committee.